

# City of Milford



## City Hall Exterior Repairs Bid Specifications

The following exterior repairs have been identified by the City for City Hall located at 745 Center Street

Please include the following exterior repairs in your base bid:

- Cut out & remove landing at top of stairs to building entrance located on right side of the building, adjacent to parking lot.
- Cut out & remove loose concrete channel that runs along the sides of (2) concrete stairs on right side of the building, adjacent to parking lot.
- Furnish & install new concrete landing at top of stairs on right side of the building.
- Furnish & install new concrete channel along the sides of (2) concrete stairs on right side of building.
  - Excludes any work on stairs or sidewalk.
- Remove deteriorated caulk located along bottom of ceramic tile band on right side of building and back side of building.
- Install new caulk where deteriorated caulk is removed.

**Complete the following on the front side of building (facing Center Street):**

- Remove ceramic tile located above awning at main entrance & replace with EIFS.
- Rebase & finish EIFS at windowsills.
- Patch deteriorated EIFS spots as needed on remainder of front side.

**Complete the following on the right side of the building (side parking lot):**

- Remove lettering above entrance & salvage for reinstallation.
- Remove ceramic tile located above 6'h at entrance & replace with EIFS.
- Removed damaged substrate located above entrance & replace with new substrate.
- Rebase & finish EIFS at entrance.
- Rebased & finish EIFS on both sides of low wall where concrete stairs are located.
- Rebase & finish EIFS at windowsills.
- Patch deteriorated EIFS spots as needed on remainder of right side.

**Complete the following on the brick side of building (back parking lot):**

- Rebase & finish EIFS at windowsills.
- Patch deteriorated EIFS spots as needed on remainder of back side.

**Complete the following on the left side of building (adjacent to funeral home):**

- Rebase & finish all EIFS from ground to bottom of band located below roof level.

**Completed the following on the upper area located above the lower-level roof (majority faces funeral home):**

- Rebase & finish all EIFS above lower roof.

**All EIFS are finished to be ready for paint.**

Pressure wash exterior of building to prepare for painting.

Paint all exterior EIFS with (1) coat of primer and (1) coat of finish paint.

- Includes accent color at entrances.
- Includes painting of steel handrails, lettering above front of building & address numbers on front of building.
- Excludes painting of metal flashing at top of building/roof level.
- Excludes painting of ceramic tile.

**Ceramic Tile:**

- Replace missing tiles located below 6' h at (2) entrances, using salvage tiles provided by the City.
- Repair cracked/missing grout around tile located below 6'h at (2) entrances.
  - Excludes repairs to any tiles that are not located at (2) entrances.

**Signage**

- Remove lettering above entrance located on right side of building prior to removal of ceramic tiles.
- Reinstall lettering above same entrance.

**Alternate #1 (to be quoted in addition to base bid)**

- Rebase & refinish E1 FS lower bands on rear of building and right side of building, in lieu of only patching bad spot areas.

**Alternate #2 (to be quoted in addition to base bid)**

- Repair of masonry walls located on the side near the funeral home.

**The successful bid shall be awarded the contract and notice to proceed. The contract will be for a period of one hundred and twenty (120) days. The contractor shall be finished with the project within one hundred and twenty (120) days or may be extended with prior authorization from the City of Milford for a period lasting no longer than an additional thirty (30) days.**

Each proposal shall be accompanied by a bid guaranty conforming to Section 153.54 of the Ohio Revised Code. Said bid guaranty shall be a bond for the full amount of the BID as surety for the execution of the Contract. A bond for a penal sum not to exceed ten percent of the amount of the Bid shall be considered a bond for the full amount of the Bid. The bid bond form is included in the bidding documents. Should any bid be rejected, such certified check or bond shall be forthwith returned to the BIDDER, and should any BID be accepted, such bond will be returned upon the proper execution and securing of the contract. When the contract is executed, the bid bond of all unsuccessful BIDDERS will be returned. Bid bond shall be held as a guarantee that in the event the BID is accepted and a Contract awarded to the BIDDER, the Contract shall be duly executed and its performance properly secured by the required performance bond, payment bond and insurance. Failure to execute and secure the contract within the time specified after receipt of the Notice of Award shall place the BIDDER in default of his BID guaranty and said certified check shall be forfeited to the OWNER as liquidated damages, or in case of a bid bond, the stipulated sum shall be immediately payable to the OWNER as liquidated damages all in accord with the provisions and limitations of Section 153.54 of the Ohio Revised Code.

The party to whom the contract is awarded will be required to execute the Agreement and obtain the performance bond and payment bond within ten (10) calendar days from the date when Notice of Award is delivered to the Bidder. The Notice of Award shall be accompanied by the necessary Agreement and bond forms. In case of failure of the Bidder to execute the Agreement, the Owner may have the option to consider the Bidder in default, in which case the Bid Bond accompanying the proposal shall become the property of the Owner.

The proposal form and specifications, with papers attached thereto, must be submitted unmutilated, and with seal intact. The bidder's attention is called to the "General Conditions" relative to "Liquidated Damages". No withdrawal or modification of a proposal will be permitted after it has been submitted. Proposals will be publicly opened and read aloud.

Contract will be awarded to the lowest, responsive, and responsible Bidder as determined by the City of Milford.

The City of Milford reserves the right to require the Bidder to present satisfactory evidence that bidder has been regularly engaged, as either Principal or Superintendent, in the business of constructing work similar to that proposed herein. Also to require the bidder to present satisfactory evidence that bidder is fully prepared with the necessary capital, material, machinery and equipment to conduct the work to be contracted for the satisfaction of the City of Milford and to begin promptly when so ordered.

The Contractor shall furnish three copies of official certificate, receipt, or other satisfactory evidence showing that he has paid the Ohio State Industrial Insurance Premium required under the Ohio State Worker's Compensation Act, and shall at all times during the life of the contract covered herein keep such insurance in full force and effect.

Workers' compensation insurance must be provided for every person employed on the project whether or not the insurance is required by Ohio Law.

The Contractor shall not commence work under this contract until he has obtained all insurance required and such insurance has been approved by the City of Milford, nor shall the Contractor allow any subcontractor to commence work until all similar insurance required for coverage of the subcontractor has been so obtained and approved.

Attention of the Contractor is called to the fact that liquidated damages as set forth in the "General Conditions" will be paid by the Contractor or deducted by the City from payments due or to become due to the Contractor, if the work is not completed within the time set forth on the Proposal Form and in the contract.

The City reserves the right to withhold a sufficient amount of any payment due to the Contractor to cover (a) payments that may be past due and payable for just claims for labor or materials furnished in and about the performance of the work on the project under this contract; (b) for defective work not remedied, and (c) for failure of the Contractor to make proper payments to his subcontractor.

The low successful Bidder shall supply the names and addresses of major material suppliers and subcontractors when requested to do so by the Owner.

The Contractor to whom the contract is awarded shall comply fully with the provisions of Section 153.59 and Section 153.60, Revised Code of Ohio, relative to non-discrimination.

# Bid Tabulation Form

**Name of Company:**

---

**Address of Company:**

---

---

**Company Main Contact Information:**

---

Name/Title (Print)

---

Phone

---

Email

**BASE BID**

**TOTAL:** \_\_\_\_\_

**ALTERNATIVE #1**

**TOTAL:** \_\_\_\_\_

**ALTERNATIVE #2**

**TOTAL:** \_\_\_\_\_